MCCS SAN DIEGO

MILITARY CHILD CARE

Enrollment Tip Sheet for Families

1 CREATE AN ACCOUNT

Access the Military Child Care (MCC) website to get started.

- When creating your account, select the options that best apply to your family's situation (e.g., Active Duty with Part-Time Working Spouse, Student Spouse, Spouse Seeking Employment, etc.).

2 SUBMIT CARE REQUESTS

Use the **"Find Care option to locate multiple centers in your area or future duty station."**

PRO TIP: Adding yourself to MULTIPLE centers reduces wait time! Accepting care at one facility **DOES NOT** remove you from other wait lists. You can transfer to your preferred center as soon as a spot becomes available.

3 PREPARE YOUR DOCUMENTS

Child care placements are in high demand. Centers have strict deadlines for submitting enrollment documentation. Have these ready:

- Military sponsor's most recent LES and DD Form 93 (Page 2, RED, etc.).
- Spouse's most recent pay stubs, OR school schedules (if student).
- If your child has a medical condition, gather all documents detailing required accommodations, or medications (EpiPen, asthma, food substitutions, etc.).

PLEASE BE ADVISED:
Without proper medical documentation, centers may not be able to fulfill requested accommodations.

4 AWAIT OFFER FOR CARE

We know waiting for care can be difficult. To assess all of your care options during this time, speak to a **Resource and Referral Specialist**.

CONNECT WITH US!
SCAN HERE:

(619) 876-2642