MARINE & Family
Transition Readiness Program

MCCS SAN DIEGO

Transition Pre-Work

MCRD/WRR San Diego-Bldg. 14
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NLT 365 Days - Initial Counseling/Pre-Separation Counseling

These individual sessions, provided by the P&PD staff, are designed to establish the foundation of the transition process and to give you an overview of the Transition Readiness Seminar (TRS), and the Career Readiness Standards that will help you reach your post-transition goals. Upon completion of the Initial Counseling, you will be required to complete the Pre-Separation Counseling. These mandatory requirements cannot be waived and must be completed prior to registration/entry to the TRS.

You MUST meet with your UTC prior to scheduling Initial Counseling and Pre-Separation Counseling*

Link to schedule your Initial Counseling appointment and register for Pre-Separation Brief:
https://www.eventbrite.com/o/transition-readiness-program-mcrd-san-diego-wrr-110688375601

Required Materials to Bring to Initial Counseling Appointment:

- ☐ Initiate your eForm DD2648 (https://milconnect.dmdc.osd.mil/milconnect/)
- ☐ Print Self-Assessment (https://sandiego.usmc-mccs.org/marine-family-support/transition-readiness-program)
  Alternate Source: Request form NAVMC 17031 (.pdf) from TRP staff
- ☐ Print Screenshot of Registration Dashboard (https://www.va.gov)
- ☐ Unofficial Joint Services Transcript (JST) (https://jst.doded.mil/jst/)
- ☐ Verification of Military Experience (VMET) (https://milconnect-pki.dmdc.osd.mil/milconnect)
- ☐ Reserve Obligations & Opportunities Certificate (https://www.marinenet.usmc.mil/marinenet/)
- ☐ Schedule your Initial Counseling Appointment and Pre-Separation Brief (See QR Code)

1) Initiate DD2648-Required

Step 1: Visit https://milconnect.dmdc.osd.mil
Step 2: Click on "Sign in" and follow instructions to login
NOTE: MyAuth account is now required.
Step 3: Once logged in, click on "Correspondence/Documentation"
Step 4: Select "DoD Transition Assistance Program (DoDTAP)"
Step 5: Click on "Initialize Pre-Separation Counseling"
Step 6: Complete all sections of the eForm
Step 7: Click "Save" but do not sign the eForm util IC & Pre-Separation Counseling has been completed

2) NAVMC 17031 Self-Assessment / Individual Transition Plan (ITP)-Required

Step 1. Download and Complete Form**:**
(https://sandiego.usmc-mccs.org/marine-family-support/transition-readiness)

3) VA Registration-Required

Step 1: Visit https://www.va.gov
Step 2: Click on "Sign in" located at the top right corner of the page
Step 3: Follow instructions to login
Step 4: Capture a screen shot of your profile page and provide a copy to TRP staff

4) Download Joint Services Transcript (JST)-Required

Step 1: Visit https://jst.doded.mil
Step 2: Click on "Register" to create a username & password or login with your CAC
Step 3: Once logged in, click on "My Transcripts" located at the top of the page
Step 4: Click on "My completed JST Transcript"
Step 5: Print a copy of combo report and bring to IC & TRS

5) Download Verification of Military Experience and Training (VMET)-Required

Step 1: Visit https://milconnect.dmdc.osd.mil
Step 2: Click on "Sign in" located at the top right corner of the page
Step 3: Follow instructions to login
Step 4: Once logged in, click on "Correspondence/Documentation"
Step 5: Select "DoD Transition Assistance Program (DoDTAP)"
Step 6: Click on "VMET"
Step 7: Select "VMET Document (DD-2586) & Click "Submit"
Step 8: Print your VMET and bring to IC, pre-separation Counseling & TRS

6) Update MOL Email Address-Required

Step 1: Visit https://sso.tfs.usmc.mil
Step 2: Follow instructions to login
Step 3: Once logged in, click on "Personal Info"
Step 4: Under the "Personal Updates" section, click on "Contact Information"
Step 5: Add a valid personal email address

7) Review "Pre-Separation Counseling Resource Guide"-Required

Step 1: Visit https://www.tapevents.mil/resources
Step 2: Click on "Resources" located at the top of the page
Step 3: Click on "Pre-Separation Counseling Resource Guide" to download
Step 4: Review prior to attending Pre-Separation Counseling

8) Reserve Obligations & Opportunities Brief (ROOB)-Required

(Required for servicemembers with 8-year contract obligations)
Step 1: Visit https://www.marinenet.usmc.mil/
Step 2: Once logged in, search "ROOB" Course Number- **MFRROOB001**
Step 3: Find Instructor-Led Course and click "view"
Step 4: Enroll and watch all videos
Step 5: Once complete, print a copy and bring to IC/Pre-Separation Counseling

9) Join the Marine for Life Network-Recommended

Step 1: Visit https://usmc-mccs.org/services/career/marine-for-life-network/

10) Register for the Transition Readiness Seminar-Required

Step 1: Complete Initial Counseling
Step 2: Attend Pre-Separation Counseling Brief
Step 3: Contact your Unit Transition Readiness Coordinator (UTC) to register for TRS

